



Louisville, CO
Ph.: (800)782-2709 Fax: (303)939-8977

TapWatch® Written Notice of Transfer to a Different Submetering Billing Company

Date transfer to occur: _____

Property owner:

Contact person: _____

Company: _____

Phone #: _____

Address: _____

Property Site:

Contact person: _____

Site name: _____

Phone #: _____

Address: _____

from here forward referred to as, **“the Property Owner”**

Ph. # to connect with DCC/RDL at site:

Or

RDL Serial # for TapWatch.com:

New Billing Service Company:

Contact person: _____

Company Name: _____

Phone #: _____

Address: _____

Former Billing Service Company:

Company name: _____

Address: _____

The completion and submission of this document to Inovonics is considered to be written notification to Inovonics that **the Property Owner** has elected to use a **new** billing service provider, and that Inovonics is permitted to change the passwords in the DCC/RDL, if needed, to allow the new billing service provider to have access to the site Data Collector Concentrator (DCC) or Remote Data Logger (RDL) used to collect meter readings for submetering as of the date of transfer listed above. This is acknowledgement that the DCC/RDL is not the property of the former billing service company.

Please note that it is the responsibility of the property owner to notify the former billing service provider of this change. Such communication to the former provider is an important part of a successful and trouble-free transition of your services and technical support of the TapWatch equipment.

Property owner officer:

Billing service provider:

Inovonics representative:

Print Name

Print Name

Print Name

Signature

Signature

Signature

Title

Title

Title

Date

Date

Date

